



## Indiana Chapter

### 2012 Executive Committee

The Indiana Chapter  
American Society of Landscape Architects

### Meeting Minutes

December 15<sup>th</sup>, 2011  
Tavern on the South

In attendance: Fred Prazeau, Josh Schmackers, Chad Lothamer, Catherine Puckett, Cory Daly, April Westcott, Laura Garrett, Scott Siefker, Katie Clark,

**Called to order at 4:00pm by Fred Prazeau**

### OFFICER REPORTS

#### **President's Report**—Fred Prazeau

National ASLA Conference Update

- Those that attended the conference were pleased with the overall event

LARE Revisions and Updates

- Exams will become fully automated in the future
- Saves cost of putting a group of professionals up in a city to grade the exams
- Going to be slightly more expensive due to consultant fee to keep exam current
- Moving from 5 parts to 4 parts to the exam
- **ACTION ITEM: Katie Clark and Fred Prazeau will distribute a summary to the chapter**

Title Conventions for Registered Professionals

- Nomenclature
- PLA (Professional Landscape Architect) is the designation that members should be encouraged to use
- PLA will be similar to PE (Professional Engineer) and PLS (Professional Land Surveyor)
- Question regarding changing the stamp to read PLA instead of RLA
- **ACTION ITEM: Scott Siefker will send a summary to ExCom members to review before it is distributed to the chapter**

Monumental Affair Program

- Only two submissions were made in the Landscape Architecture category
- Need to promote event to membership in order to get more submissions next year
- Need better communication from event coordinator in order to distribute more efficiently

#### **Trustee's Report**—Scott Siefker

- Scott summarized notes from meeting.

#### **Treasurer's Report** – Laura Garrett

- A question was raised about reserve fund not showing up on the report
- It is thought that the reserve fund would show up in the full quickbook report, but doesn't show up in the condensed version
- Question regarding the company getting a chapter debit card so people don't have to put upfront charges on their own credit cards



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- Malcolm Cairns is going to clean up the quickbooks and get the documents to Laura
- Will have Mac and PC capable quickbooks for future years
- Katie Clark motioned to accept the Treasurer's Report as submitted 12-16-2011.
- Scott Siefker seconded the motion.
- Motion Carried Unanimously.

### **COMMITTEE REPORTS**

#### **Communications—Katie Clark**

- It was stressed communications should be a big topic this year
- The website is dysfunctional due to technical issues beyond our control
- Website needs to be completely upgraded
- **ACTION ITEM: Katie Clark will get the website redirected to the current blogsite in the mean time**
- Glenn Bayfield has offered to guide our communications platform

#### **Events Committee—**

- Big thanks to Brian Staesnick for putting together the holiday party!

#### **Continuing Education—Fred Prazeau (Summarizing Stacy Haviland's information)**

- Stacy has been asked to attend a professional licensing agency meeting to discuss continuing education credits
- May move to have 12 CE's per year rather than 24 CE's every two years
- Question regarding how we can provide a process for vendors to create an official CEU
- Suggestion to forward the summary to the ExCom group to get feedback
- Suggestion to discuss this at the ExCom retreat before the next IPLA meeting next year

#### **Sponsorship—**

- Need to work on sponsorship to be more consistent
- Fred Prazeau reached out to Malcolm Cairns and Dean Rundell to possibly donate their time to reaching out to sponsors
- Discussion regarding having an Executive Director take on that role
- Would want that director to be connected to the profession

#### **Fellowship—**

- Discussion about being more aggressive regarding getting more fellows recognized
- We have an eligible list and a short list of members who could be recognized
- Discussion about potential fellows being active in INASLA

#### **New Business**

#### **Calendar Review**

- Next Mtg. date—Retreat: Saturday, January 7<sup>th</sup>, 2012