



Indiana Chapter

MEETING AGENDA

Location: RATIO office

Date: Wednesday, February 19, 2014: 4:00-6:00pm

Call in number: 1-800-377-8846

Leader Code: 82395411

Participant Code: 68407648

In attendance:

In person: Josh Perkins, Dan Liggett, Jessica Seale, Catherine Puckett, David Gorden, Brett Schlachter, Brian Staesnick, Michelle Taggart, April Westcott, Drew Braley (Guests: M.J. Meneley, Jason Shelley)

On phone: Jon Ruble, Katie Clark

Approval of Minutes: January EXCOM meeting minutes

Approved: Dan Liggett

Second: April Westcott

GUEST SPEAKERS

- Jason Shelley, AIA Indiana Executive Director – role and responsibilities as an Executive Director
 - Jason to email us his job description
- MJ Meneley – First Legends
 - Katie Clark to ask for volunteers for Legends membership board in newsletter

OFFICER REPORTS

President's Report – Stacy Haviland

- The state plan review will now accept an LA stamp on site related drawings. (An LA cannot stamp any type of building structure.) This has been resolved at the administrative level. It was determined there was no need for changes in legislation.

Trustee's Report – David Gorden

- **SITES legal issue continual**

Treasurer's Report- ?

- Laura Garrett would like to resign from her position of Treasurer. Drew has agreed to fill the position this year if elected. Need EXCOM Board approval (open to other nominations as well)
 - **Approved: Dan Liggett**
 - **Second: April Westcott**
 - **Josh Schmackers to give Katie Clark report by end of month**

STANDING COMMITTEE REPORTS

Constitution and By Laws Committee – Katie Clark/Ron Taylor

- Singed copies on file with Ron, Katie, and Stacy

Fellows Committee Update – Katie Clark

- **Still not able to get a hold of Les Smith**
 - Running out of time; Les may be off this year's list, no time to find a replacement
 - **Katie to contact Lori Pence to make sure Les is in town**
 - Executive committee will decide who is nominated from here on out

COMMITTEE REPORTS

Membership Report – Brett Schlachter

- **3 new member**
- **4 moved to non-member**

Chapter Public Awareness – April Westcott

Chapter Communications - Brett Schlachter

- **1,853 website hits this month**
- **Brett continually posting newsletters monthly**
- **Brett to see about putting non-members profiles on our website so we could send them newsletters**

Continuing Education - April Westcott

- **11 events so far this year**

Old Business

- Sponsorship packet/happy hour event
 - Ralston's DraftHouse (635 Massachusetts Ave., Indianapolis) Thursday, February 27th from 5:30pm -7:00pm
 - Packet attached for review
 - 11 sponsor RSVPs to date
- Illinois Awards Jury
- Truby Leadership Training
 - Just emailed request to AIA and APA today

New Business

- Approval of INASLA 2014 budget (see attached)
 - **All to discuss this at next months meeting**
- Sponsorship of IndyRide Guide (see attached)
 - **Partner with IndyCOG**

- **New guide will include IndyGO bus routes**
 - **Motion to approve \$2000 to be a sponsor**
 - **Approved: David Gorden**
 - **Second: April Westcott**
- **NLAM = Career Discovery with a focus on Underrepresented Minorities**
 - **We need to plan event(s) ASAP**
 - **Outside the Box shadowbox/art piece to exemplify landscape architecture**
 - **Indianapolis Public Library; Partner with the Library**
 - **Earth Day correlation?**
 - **Motion to approve \$200**
 - **Approved: Josh Perkins**
 - **Second: Dan Liggett**
- **Student Awards**
 - **Awards committee needs to meet to schedule student awards and revamp submittal process**
- **LARE review session**
 - **Several requests have been made regarding LARE review sessions.**
 - **Does anyone want to attempt to arrange/host/facilitate a session?**
 - **Brian, Dan, Josh, & Jessica to team on review session**
 - **Possibly get Purdue and Ball State on board**
- **Resubmit project for communication award**
 - **Dan motioned; Josh second:**
 - **\$325 passed**

Meeting Close

Next Meeting:

March 19, 2014 – 4:00-6:00pm.

Location: TBD