



# ASLA INDIANA

## **JUNE 2019 EXECUTIVE COMMITTEE MINUTES**

Location: HWC 135 Pennsylvania St. #2800, Indianapolis, IN 46204

Date: Wednesday, June 12th, 2019

### **NOTE NEW CALL-IN NUMBERS**

**Call-in: 1-800-377-8846    Leader code: 40238737    Participant code: 20611724**

**In Attendance: Pat, Julie, April, David, Marc, Kris, Christie**

**Phone: Jonathan, Katie, Adam, Tammy, Monica**

## **APPROVAL OF MAY MINUTES**

Please Review Action Items!

Motion to Approve: Christie

Second: Pat

May Minutes approved

## **OFFICER REPORTS:**

President – Julie

Draft ExComm Ballot Review

**ACTION: Make any final nominations for the ExComm – send to Julie**

**ACTION: Julie to gather bios for nominees**

Trustee – David

N/A this month

Treasurer – Christi & Monica

Tax & Audit Update

- **ACTION: Monica needs help filling out tax forms ASAP** - April, Christie and Julie will help
  - There will be a meeting at Monica's house on the 23<sup>rd</sup> – she will send an email
- **ACTION: We need to look into hiring an accountant, at least temporarily, to get our books in better shape.**
- **ACTION: Sarah to send an email to Monica with a recommendation for an accountant that works with Non-Profit organizations**

Indiana Cultural Landscapes

- If CL wants to remain their own entity, INASLA can provide guidance – if they want to be their own 501C... we cannot handle their funds
- If CL wants to become a committee under INASLA, their budget gets lumped in with ours and they become part of this organization
- CL needs to decide what their long-term goal is and how they want to proceed
- **ACTION: More conversations with Meg need to be held to figure out the logistics of either of the options for moving forward**

Sponsor Update (Christi & Sarah)

## **Approval of Officer Reports**

Motion to Approve: Marc

Second: Adam

Officer Reports Approved

## **COMMITTEE REPORTS**

**Awards – Katie**

Call for entries is open.

A few changes have been made to the submittal process.

- 4 additional categories that are non-design and would require the ExCom to make the decision on award winners
- David's suggestions:
  - Suggest that the Civic Stewardship Award is for a non-landscape architect.
  - Suggest that there be a qualifier for the Emerging Young Professional Award – such as number of years out of school
  - Suggest that the Landmark Design Award just have to be designed by a Landscape Architect
- **ACTION: send comments and suggestions to Katie for revisions to honorary (un-juried) awards.**

**2019 Indiana Conference on Landscape Architecture** – Tammy

September 27<sup>th</sup> @ 502 Event Center, Carmel

Speakers Update, Tour Location Options

**ACTION: send any last minute suggestions for speakers/abstracts to Tammy by Friday**

**ACTION: Tammy to put together a spreadsheet on speakers/sessions**

**Golf Outing** – Pat

Friday, July 19<sup>th</sup> 8am-1pm – Top Golf

Early Bird has ended.

**ACTION: ExComm sign up and advertise please!**

**Quarterly Happy Hour** – Marc

Date Scheduled, Flyers sent to AIA, ULI and INASLA Membership

Eventbrite set up for expected numbers.

**ACTION: everyone reach out and encourage people to come to event**

**AIA** – Sarah

Next INASLA Happy Hour Collaboration (Marc)

Status on AIA/INASLA/CAP:Indy Collaboration with Waterfront Competition

**Public Awareness** – Shannon/Sami

Push: Happy Hour, Golf Outing, Awards Entries, CEU opportunities (below),

Election in July

**Government** – Jonathon

August Representative Site Tours – Sarah interested in helping

- **ACTION: Marc to look at his calendar and see if he is available to go to the Advocacy Summit.**

**Fellows** – Katie

Fellow awards have been announced.

- No Indiana members were awarded this time around; nominees have received their comment letters
- National is planning to put together a committee that can provide feedback to Fellows Nomination drafts prior to official submittal

**Membership/Communication** – Brett

197 Total Members, 1 Rejoined, 12 Renewed, 4 Lapsed 0 Loss – in last month.

**Continuing Education** – April/Kris/Julie

Cardno Nursery Open House - Friday, July 26, 2019, 9:30 am to 4:00 pm, Rain or

Shine

INASLA Sponsored, LACES Submitted

Next CEU Hour is 6/26 @ 12pm – Walker Hughes Insurance

LACES Approval in the works

**Emerging Professionals** – Julie/Joe

**Secretary** – Kris

Action Item Run-through

**NEXT MEETING:**

July 10<sup>th</sup>, 4:00 pm, Location: **Mark Holeman**