



Indiana Chapter

NOVEMBER (RETREAT) MEETING MINUTES

Location: The Eagle's Hide-A-Way, 8901 W 65th St, Indianapolis, IN 46278

Date: Saturday, November 19, 2016: 8:00am-2:00pm

Call-In: 800-377-8846 Participant: 88655634 Leader: 88786274

In attendance: April Westcott, Monica Guillaud, Daniel Liggette, Eric Simmons, Tamera Doty-Davis, Kris May, David Gorden, Bill Kincius, Camille Mahan, Julie Barnard

Welcome and Introductions

Your Favorite Website or YouTube Video

Review of Executive Committee Roles and Responsibilities

Review of Committees

2016-17 Chapter Priorities: Advocacy, Diversity, Outreach

Approval of Minutes: October ExComm meeting minutes

- Motion to approve October minutes made by Dan
- Motion seconded by David
- Motion approved unanimously

OFFICER REPORTS: Review Officer Reports

President's Report – Bill Kincius

- CPC Review and Expo Highlights
- ASLA E-Leadership Summary
- Guide to Resilient Design on Website

Trustee's Report – David Gorden

Treasurer's Report – Daniel Liggett

STANDING COMMITTEE REPORTS: Review Committee Reports

Gov't Affairs, Annual Meeting, PR, Continuing Education, Membership/Communications, Fellows

- Motion to approve officer reports made by Tamera
- Motion seconded by Kris
- Motion approved unanimously

Old Business

Annual Meeting: Still avoid providing attendee names to vendors

Create better system for providing vendor information to attendees, map/list in attendee packet as a possibility

INPAWS Conference: Multiple attendees for CEUs, Inquiries about Landscape Architecture, Successful Partnership with INPAWS

Need to enhance booth materials (Cory Daily has some of the missing materials)

Holiday Party (Friday, Dec 2): Final count was submitted. Looking into inviting Claire Bennett.

New Business

Reviewing Budget for 2016-17 at upcoming meeting (12/21)

INASLA need to establish Diversity Committee

Procurement and reimbursement for Chapter-related expenses
Need to have volunteers to jury NY Upstate chapter awards
 Members to reach out to 3 LAs to gain interest and establish review committee, 4-5 people
 December 3rd as targeted review date, need to be completed by December 9th.
Discussion regarding near-term and long-term plan for Hiring Lobbyist
 Need scope of services to approach a firm or representative.
 Possibly same representative as AIA
 Jonathon to reach out to other chapters to discuss budget.
Green Expo is approaching, January 3rd-5th
SITES Exam – ASLA Chapter with the most that register and take exam by January 31, 2017 will win a SITES workshop. Topic to promote on social media.
Landscape Architecture Tool Kit
 Develop a downloadable kit for visiting schools and organizations (KIB, FFA, etc.) to explain the Profession of landscape architecture.

Sponsorship

- Discussion of/Approval of sponsorship packet for 2016-17
 Dan to add holiday sponsor information on Annual Sponsorship Form, clarify with Eric

Events: Calendar

- Holiday Party: Camille and Liz
- INASLA Annual Meeting: Chair Jon Ruble
- Golf Outing: Chair Mike Reese/Pat Stout
- Sponsorship Thank You/Happy Hour

Meeting Close

Next Meeting:

December 21, 2016 – 4:00pm-6:00pm; Location: DPW