



DECEMBER 2018 EXECUTIVE COMMITTEE - MEETING MINUTES

Location: MKSK – 200 S. Meridian St. Ste. 450, Indianapolis, IN

Date: Wednesday, December 12, 2018

Call-In: 800-377-8846 Participant: 97892164 Leader: 34193848

Attendance: Julie, Sami, Randy, Camille, Kris, Mark, David, Christi

On Call: April, Tammy, Adam, Jonathan

APPROVAL OF NOVEMBER RETREAT MINUTES

Please Review Action Items!

Motion to Approve Retreat Minutes: Kris

Second: David

All Approved

OFFICER REPORTS (See attached):

President – Julie

- Fellowship Nominations Due January 31st
 - **David motions** to accept the proposal Jo Ellen Meyers Sharp for writing three ASLA Fellowship Nominations this year.
Second: Randy
All Approved
 - Next year verify all previous fellows are invited to join fellowship conversations
 - For clarification, Katie stepped away from fellows nomination conversations when that topic came up at the nomination committee meeting
- INASLA 5-Year Strategic Plan Update
 - **Action Item:** Julie to contact original group to see if they are interested in working on the next strategic plan.

Trustee – David

- 2019 Central States Awards Program Jury – David has committed INASLA to judging the Central States Awards Program in 2019. They have offered to judge INASLA's annual awards in return. April suggests that David check with Katie to make sure we have not committed to exchange with another chapter.
- Honorary member submission are due February 1, 2019. Nominations are reviewed by the Executive Committee and forwarded with recommendation to the full Board of Trustees.

Treasurer - Christi & Monica

- Sharing Duties
- Review INASLA 2019 Draft Budget
 - Comments on draft budget:
 - Add column for what was budgeting in 2018
 - Fellows travel cost line item to be eliminated from budget
 - Sponsorship
 - Discussion of how affective the sponsorship happy hour is. Consider more of a catered roundtable discussion that give sponsors a chance to discuss their concerns with sponsorship opportunities. Keep line item the same in the budget for this event.

- Plan happy hours quarterly to allow for sponsorship recognition from last year and provide opportunities for this year.
 - **Action Item: Mark** to help plan quarterly happy hours. Contact Sarah for AIA coordination
- Consider putting together a sponsorship committee to manage sponsor relationships.
 - INASLA awarded \$4,000 grant to help pay for lobbyist services (in district meetings)
 - **Action Item:** Randy and Christi have a conversation about the sponsorship form. Randy would like to downplay the lobbyist support on the form.
 - **Action Item:** Jonathan to look legal requirements for how funds that are solicited from members or sponsors that go to lobbyist fees. There may need to be some transparency as to how INASLA is spending funds.
 - Audit expense to be removed from budget. There is an audit committee composed of one person on ExCom and two people not on ExCom to review budgets, quick books, ect and report back to national ASLA within one fiscal year. This should not be an expense to INASLA this year.
- **Action Item: Christi** to revise budget
- 2019 budget to be voted on next month

Motion to Approve Officer Reports: Camille

Second: Christi

All Approved

COMMITTEE REPORTS

Holiday Party Recap – Camille

- Overall it was a successful holiday party. Consider doing something similar next year.

Government – Jonathon

- 2019 Licensure and State Advocacy Grant Update

Fellows – Katie

- Nominations due January 31st
- Nomination Writer Proposal - Jo Ellen Meyers Sharp (*see presidents report notes above*)

AIA – Sarah

- Excited about the happy hour collaboration
- Coordinate/send information via Jeremy Welu and Jason Shelley

Golf Outing – Pat

Top Golf Update

- July 19th or June 21st
- 9am-12pm with Lunch
- Non-profit fees apply
- Reduces costs per player from traditional Golf Outing, however drink tickets are more than the golf courses.
- Need to think about sponsors format, silent auction option

Membership/Communication – Brett

- Sending Emails from INASLA
- Membership Report:
 - New/Rejoined (3), Renewed (6), Lapsed (5), Loss (1)
 - Total Members (199)

- **Action Item: David** to contact Les Smith to ask the best way to find contact information for Indiana licensed landscape architects. This information to recruit members and spread word about services INASLA provides to landscape architects – in particular lobbyist efforts.

Annual Meeting – Tammy

- Tammy is in the process of contacting venues. She is open to suggestions!
 - Tammy thinks that the 502 East Event Center in Carmel would be a good fit size and budget wise.
- There were some comments on making this a two-day event with tours on another day.
- Randy spoke to how a conference would work in Columbus. Might be difficult to house the whole conference in one building but thinks there would be ways to have it in multiple buildings. He thinks it would be more affective to have it in Columbus in conjunction with another event to make it a larger draw. Such as a combined meeting with other state chapters, or with exhibit Columbus.
- Tammy's goal is to have venue and date secured by end of January.
- **Action Item: Kris** to ask Catherine for list of all the venues she contacted whether they worked or not to make sure that group is not doubling back on efforts.
- **Action Item: ExComm** to send speaker and theme suggestions to Tammy for annual meeting.

Public Awareness – Shannon/Sami

Continuing Education – April/Kris

- **New Fields Horticultural Symposium**
 - Sent thank you letter for INASLA sponsorship
 - They will be sending information for their education sessions so INASLA can get them LACES reviews

Emerging Professionals – Joe

- Students asked if members would be able review portfolios prior to career fairs. If anyone would like to help with portfolio reviews, contact April
 - Consider having portfolio reviews at annual meeting
- Purdue Chapter meetings are bi-weekly on Tuesdays. Julie encourages anyone in the Purdue or Ball State area to reach out to student chapters and see if they would like presentation.

Claire Bennett Video is almost done! There will be private screening in December for Claire, her family, and a select few other people. Public screening TBD – keep in mind for future event.

- Julie suggests in conjunction with World Landscape Architecture month. Perhaps event to kick-off WLAM.
- **Action Item: David** to talk to Meg about how the video should be distributed.

Action Item: Julie to send Kris a list of contacts from the COW

NEXT MEETING:

January 9th, 4:00 pm, Location: Kris to host at HWC



OFFICER REPORTS

PRESIDENT – Julie Barnard

Strategic Plan – All Iowa Document Available as a Guide

Looking to revamp INASLA's Strategic Plan in 2019

Need to discuss with past Strategic Plan orchestrators – Ron & Katie

Nominations for 2019 ASLA Honors are now open until Friday, February 1, 2019

Categories for nomination include:

ASLA Medal

ASLA Design Medal

Community Service Award

Jot D. Carpenter Teaching Medal

LaGasse Medals

Landscape Architecture Firm Award

Landscape Architecture Medal of Excellence

Olmsted Medal

ASLA Honorary Membership

STEMx - ASLA Career Discovery and Diversity joined in DC – Indiana local Chapter is I-STEM

Interest in joining the Indiana network on a state-wide level

National ASLA is joining X-STEM, a Program of the USA Science and Engineering Festival

March 19th, 2019 in DC

ASLA Diversity Summit: Call for Letters of Interest

Diversity Summit May 17- 19 at the ASLA Center for Landscape Architecture in Washington D.C.

Landscape architecture professionals of color in the United States with at least two years of professional experience are invited to apply. In order to be considered for this opportunity, please complete the [2019 ASLA Diversity Summit Call for Letters of Interest](#) by **Friday, January 18, 2019**. Selected participants will be notified in late February.

Fellows – Nominations are due by January 31st, 2019

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Indiana Chapter of ASLA
Balance Sheet
As of December 10, 2018

	<u>Dec 10, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
ONB - Checking	56,583.67
ONB - Savings	18,960.20
ONB - Scholarship	<u>7,551.40</u>
Total Checking/Savings	83,095.27
Other Current Assets	
CD - Mutual Bank of Muncie	<u>6,366.10</u>
Total Other Current Assets	<u>6,366.10</u>
Total Current Assets	<u>89,461.37</u>
TOTAL ASSETS	<u>89,461.37</u>
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	9,063.69
Retained Earnings	88,599.90
Net Income	<u>-8,202.22</u>
Total Equity	<u>89,461.37</u>
TOTAL LIABILITIES & EQUITY	<u>89,461.37</u>

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Indiana Chapter of ASLA

Profit & Loss Budget vs. Actual

January 1 through December 10, 2018

	Jan - Oct 18	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Chapter Income and Sponsorships	58,356.00	44,537.30	13,818.70
Total Income	58,356.00	44,537.30	13,818.70
Expense			
Awards	125.00		
Chapter Expenses	1,752.10	267.00	1,485.10
Lobbyist	19,970.00	20,000.00	-30.00
Meetings	586.83	100.00	486.83
Outside Event Sponsorship	1,222.05	1,000.00	222.05
Reserve Fund set aside	0.00	900.00	-900.00
Scholarship Fund - set aside	0.00	900.00	-900.00
Special Programs	29,927.85	32,963.11	-3,035.26
Total Expense	53,583.83	56,130.11	-2,546.28
Net Ordinary Income	4,772.17	-11,592.81	16,364.98
Net Income	4,772.17	-11,592.81	16,364.98

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Indiana Chapter of ASLA

Profit & Loss Budget vs. Actual

January 1 through December 10, 2018

	<u>% of Budget</u>	<u>Nov 1 - Dec 10, 18</u>	<u>Budget</u>
Ordinary Income/Expense			
Income			
Chapter Income and Sponsorships	131.0%	2,568.75	0.00
Total Income	131.0%	2,568.75	0.00
Expense			
Awards		0.00	0.00
Chapter Expenses	656.2%	0.00	0.00
Lobbyist	99.9%	4,215.00	0.00
Meetings	586.8%	53.32	0.00
Outside Event Sponsorship	122.2%	200.00	0.00
Reserve Fund set aside	0.0%	900.00	0.00
Scholarship Fund - set aside	0.0%	900.00	0.00
Special Programs	90.8%	4,502.65	0.00
Total Expense	95.5%	10,770.97	0.00
Net Ordinary Income	-41.2%	-8,202.22	0.00
Net Income	-41.2%	-8,202.22	0.00

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Indiana Chapter of ASLA
Profit & Loss Budget vs. Actual
 January 1 through December 10, 2018

			TOTAL
	\$ Over Budget	% of Budget	Jan 1 - Dec 10, 18
Ordinary Income/Expense			
Income			
Chapter Income and Sponsorships	2,568.75	100.0%	60,924.75
Total Income	2,568.75	100.0%	60,924.75
Expense			
Awards	0.00	0.0%	125.00
Chapter Expenses	0.00	0.0%	1,752.10
Lobbyist	4,215.00	100.0%	24,185.00
Meetings	53.32	100.0%	640.15
Outside Event Sponsorship	200.00	100.0%	1,422.05
Reserve Fund set aside	900.00	100.0%	900.00
Scholarship Fund - set aside	900.00	100.0%	900.00
Special Programs	4,502.65	100.0%	34,430.50
Total Expense	10,770.97	100.0%	64,354.80
Net Ordinary Income	-8,202.22	100.0%	-3,430.05
Net Income	-8,202.22	100.0%	-3,430.05

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Indiana Chapter of ASLA

Profit & Loss Budget vs. Actual

January 1 through December 10, 2018

	TOTAL		
	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense			
Income			
Chapter Income and Sponsorships	44,537.30	16,387.45	136.8%
Total Income	44,537.30	16,387.45	136.8%
Expense			
Awards	0.00	125.00	100.0%
Chapter Expenses	267.00	1,485.10	656.2%
Lobbyist	20,000.00	4,185.00	120.9%
Meetings	100.00	540.15	640.2%
Outside Event Sponsorship	1,000.00	422.05	142.2%
Reserve Fund set aside	900.00	0.00	100.0%
Scholarship Fund - set aside	900.00	0.00	100.0%
Special Programs	32,963.11	1,467.39	104.5%
Total Expense	56,130.11	8,224.69	114.7%
Net Ordinary Income	-11,592.81	8,162.76	29.6%
Net Income	-11,592.81	8,162.76	29.6%

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Indiana Chapter of ASLA

Check Detail

January 1 through December 10, 2018

Type	Num	Date	Name	Item	Account	Paid Amount
Check	2258	01/14/18	Julie Barnard		ONB - Checking	
					Public Awareness Sum...	-71.35
TOTAL						-71.35
Check	2259	01/23/18	Krieg DeVault LLP		ONB - Checking	
					Lobbyist	-3,965.00
TOTAL						-3,965.00
Check		01/23/18	Kroger		ONB - Checking	
					Misc Business Expenses	-30.00
TOTAL						-30.00
Check	2261	01/29/18	Centerplate ~ NCAA		ONB - Checking	
TOTAL						0.00
Check	2260	01/29/18	Mills Catering Company LLC		ONB - Checking	
					Holiday Party	-1,137.81
TOTAL						-1,137.81
Check	2262	01/30/18	Centerplate ~ NCAA		ONB - Checking	
					INASLA-AM & Awards	-2,250.00
TOTAL						-2,250.00
Check		02/03/18	Office Depot		ONB - Checking	
					Misc Business Expenses	-24.48
TOTAL						-24.48
Check	2263	02/03/18	Treeline		ONB - Checking	
					Fellows	-1,700.00
TOTAL						-1,700.00
Check		02/08/18	Google Storage		ONB - Checking	
					Archives	-99.99
TOTAL						-99.99

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Indiana Chapter of ASLA

Check Detail

January 1 through December 10, 2018

Type	Num	Date	Name	Item	Account	Paid Amount
Check		02/26/18	The Conference Group		ONB - Checking	
				Meetings		-148.88
TOTAL						-148.88
Check		03/01/18	Squarespace		ONB - Checking	
				Website		-216.00
TOTAL						-216.00
Check		03/01/18	Panera Bread		ONB - Checking	
				Misc Business Expenses		-10.34
TOTAL						-10.34
Check		03/12/18	Travel Card Purchase		ONB - Checking	
				Misc Business Expenses		-180.61
TOTAL						-180.61
Check		03/12/18	Travel Card Purchase		ONB - Checking	
				Misc Business Expenses		-21.00
TOTAL						-21.00
Check	2264	03/13/18	Krieg DeVault LLP		ONB - Checking	
				Lobbyist		-4,000.00
TOTAL						-4,000.00
Check	2265	03/13/18	Camille Shoaf		ONB - Checking	
				Sponsor Appreciation		-200.00
TOTAL						-200.00
Check		03/13/18	The Conference Group		ONB - Checking	
				Meetings		-131.53
TOTAL						-131.53
Check	2266	03/22/18	Earth Day Indiana		ONB - Checking	
				NLAM		-124.00
TOTAL						-124.00

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Indiana Chapter of ASLA

Check Detail

January 1 through December 10, 2018

Type	Num	Date	Name	Item	Account	Paid Amount
Check		03/22/18	Michaels		ONB - Checking	
				NLAM		-13.04
TOTAL						-13.04
Check		03/28/18	St. Joseph Brewery		ONB - Checking	
				Sponsor Appreciation		-357.95
TOTAL						-357.95
Check		03/28/18	Walgreens		ONB - Checking	
				Sponsor Appreciation		-80.00
TOTAL						-80.00
Check		04/03/18	Star Chapter, LLC		ONB - Checking	
				Website		-1,020.00
TOTAL						-1,020.00
Check	2268	04/14/18	Krieg DeVault LLP		ONB - Checking	
				Lobbyist		-2,000.00
TOTAL						-2,000.00
Check		04/23/18	Washington DC purchase		ONB - Checking	
				Gov Affairs Campaign		-164.35
TOTAL						-164.35
Check		04/27/18	USPS		ONB - Checking	
				PO Box		-102.00
TOTAL						-102.00
Check		04/30/18	Washington DC purchase		ONB - Checking	
				Gov Affairs Campaign		-1,029.75
TOTAL						-1,029.75
Check		04/30/18	Washington DC purchase		ONB - Checking	
				Gov Affairs Campaign		-74.49
TOTAL						-74.49

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Indiana Chapter of ASLA
Check Detail
January 1 through December 10, 2018

Type	Num	Date	Name	Item	Account	Paid Amount
Check	2269	05/04/18	Julie Barnard		ONB - Checking	
					Special Programs	-86.04
TOTAL						-86.04
Check	2271	05/07/18	Danah Alqunfuzi		ONB - Checking	
					Outside Event Sponsor...	-447.60
TOTAL						-447.60
Check	2267	05/08/18	Catherine Puckett.		ONB - Checking	
					INASLA-AM & Awards	-249.00
TOTAL						-249.00
Check	2270	05/10/18	Sydney King		ONB - Checking	
					Awards	-125.00
TOTAL						-125.00
Check		05/15/18	The Conference Group		ONB - Checking	
					Meetings	-103.43
TOTAL						-103.43
Check	2274	05/23/18	Krieg DeVault LLP		ONB - Checking	
					Lobbyist	-2,000.00
TOTAL						-2,000.00
Check	2272	05/25/18	Dove Printing Services, Inc.		ONB - Checking	
					INASLA-AM & Awards	-245.95
TOTAL						-245.95
Check	2273	05/31/18	Evelyn Simmel		ONB - Checking	
					Outside Event Sponsor...	-274.45
TOTAL						-274.45
Check	2275	06/11/18	David Gorden		ONB - Checking	
					National, BOT, CPC Mtgs	-1,401.36
TOTAL						-1,401.36

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Indiana Chapter of ASLA

Check Detail

January 1 through December 10, 2018

Type	Num	Date	Name	Item	Account	Paid Amount
Check		06/29/18	The Conference Group		ONB - Checking	
				Meetings		-46.89
TOTAL						-46.89
Check	2276	07/16/18	Krieg DeVault LLP		ONB - Checking	
				Lobbyist		-4,005.00
TOTAL						-4,005.00
Check	2277	07/20/18	Dove Printing Services, Inc.		ONB - Checking	
				Golf Outing		-287.00
TOTAL						-287.00
Check		07/20/18	The Conference Group		ONB - Checking	
				Meetings		-58.44
TOTAL						-58.44
Check	2278	07/31/18	Anthony Fettes		ONB - Checking	
				INASLA-AM & Awards		-284.40
TOTAL						-284.40
Check	2279	07/31/18	Pat Stout		ONB - Checking	
				Golf Outing		-345.55
TOTAL						-345.55
Check	2280	07/31/18	Jonathon Geels		ONB - Checking	
				Gov Affairs Campaign		-681.24
TOTAL						-681.24
Check	2281	07/31/18	Catherine Puckett.		ONB - Checking	
				INASLA-AM & Awards		-186.02
TOTAL						-186.02
Check	2282	08/10/18	Mike Reese		ONB - Checking	
TOTAL						0.00

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Indiana Chapter of ASLA

Check Detail

January 1 through December 10, 2018

Type	Num	Date	Name	Item	Account	Paid Amount
Check	2283	08/10/18	Christi Jackson		ONB - Checking	
					Misc Business Expenses	-25.68
TOTAL						-25.68
Check	2284	08/10/18	Krieg DeVault LLP		ONB - Checking	
TOTAL						0.00
Check		08/10/18	Indiana Secretary of State		ONB - Checking	
					Business Entity Filing F...	-21.00
TOTAL						-21.00
Check		08/10/18	Indiana Secretary of State		ONB - Checking	
					Business Entity Filing F...	-1.00
TOTAL						-1.00
Check	2285	08/22/18	Mike Reese		ONB - Checking	
					Golf Outing	-379.90
TOTAL						-379.90
Check	2287	08/22/18	Krieg DeVault LLP		ONB - Checking	
					Lobbyist	-2,000.00
TOTAL						-2,000.00
Check	2286	08/23/18	Catherine Puckett.		ONB - Checking	
					INASLA-AM & Awards	-177.95
TOTAL						-177.95
Check	2288	08/23/18	Purgatory Golf Club		ONB - Checking	
					Golf Outing	-3,347.20
TOTAL						-3,347.20
Check	2289	09/11/18	Centerplate ~ NCAA		ONB - Checking	
					INASLA-AM & Awards	-12,114.47
TOTAL						-12,114.47

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Indiana Chapter of ASLA

Check Detail

January 1 through December 10, 2018

Type	Num	Date	Name	Item	Account	Paid Amount
Check	2290	09/11/18	Devils Ridge Flower Farm		ONB - Checking	
					INASLA-AM & Awards	-149.80
TOTAL						-149.80
Check	2291	09/11/18	Anne Toomey		ONB - Checking	
					Outside Event Sponsor...	-500.00
TOTAL						-500.00
Check		09/11/18	GreenBlue Urban		ONB - Checking	
					INASLA-AM & Awards ...	-12.00
TOTAL						-12.00
Check	2292	09/20/18	Drew Braley		ONB - Checking	
					INASLA-AM & Awards	-57.12
TOTAL						-57.12
Check	2293	09/20/18	Stacy Haviland		ONB - Checking	
					INASLA-AM & Awards	-94.16
TOTAL						-94.16
Check	2294	09/21/18	Jones & Webb Assoc., Inc.		ONB - Checking	
					INASLA-AM & Awards	-210.00
TOTAL						-210.00
Check		09/24/18	The Conference Group		ONB - Checking	
					Meetings	-97.66
TOTAL						-97.66
Check	2295	10/03/18	Centerplate ~ NCAA		ONB - Checking	
					INASLA-AM & Awards	-779.13
TOTAL						-779.13
Check	2296	10/07/18	Beer In Beard Productions		ONB - Checking	
TOTAL						0.00

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Indiana Chapter of ASLA

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Type	Num	Date	Name	Item	Account	Paid Amount
Check	2297	10/07/18	Kris May		ONB - Checking	
					INASLA-AM & Awards	-231.75
TOTAL						-231.75
Check	2298	10/10/18	Bill Kincius		ONB - Checking	
					INASLA-AM & Awards	-247.50
TOTAL						-247.50
Check	2299	10/17/18	Krieg DeVault LLP		ONB - Checking	
					Lobbyist	-2,000.00
TOTAL						-2,000.00
Check		10/18/18	Punch Bowl		ONB - Checking	
					Holiday Party	-500.00
TOTAL						-500.00
Check	2300	10/26/18	Julie Barnard		ONB - Checking	
					National, BOT, CPC Mtgs	-694.57
TOTAL						-694.57
Check	2301	11/07/18	David Gorden		ONB - Checking	
					National, BOT, CPC Mtgs	-613.67
TOTAL						-613.67
Check	2302	11/07/18	Kyle Johnson		ONB - Checking	
					INASLA-AM & Awards	-1,200.00
TOTAL						-1,200.00
Check		11/08/18	The Conference Group		ONB - Checking	
					Meetings	-53.32
TOTAL						-53.32
Check		11/18/18	Transfer		ONB - Checking	
					Reserve Fund set aside	-900.00
TOTAL						-900.00

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Check Detail

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Type	Num	Date	Name	Item	Account	Paid Amount
Check		11/18/18	Transfer		ONB - Checking	
					Scholarship Fund - set ...	-900.00
TOTAL						-900.00
Check	2303	11/18/18	Newfields		ONB - Checking	
					Outside Event Sponsor...	-200.00
TOTAL						-200.00
Check	2304	11/19/18	Julie Barnard		ONB - Checking	
					INASLA Exec Comm M...	-452.18
					Emerging Professional ...	-193.04
TOTAL						-645.22
Check	2305	11/30/18	Krieg DeVault LLP		ONB - Checking	
					Lobbyist	-4,215.00
TOTAL						-4,215.00
Check		12/07/18	Punch Bowl		ONB - Checking	
					Holiday Party	-1,994.60
TOTAL						-1,994.60
Check	2306	12/08/18	Camille Shoaf		ONB - Checking	
					Holiday Party	-49.16
TOTAL						-49.16

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Indiana Chapter of ASLA
Check Detail
January 1 through December 10, 2018

Original Amount

-71.35

71.35

71.35

-3,965.00

3,965.00

3,965.00

-30.00

30.00

30.00

0.00

0.00

-1,137.81

1,137.81

1,137.81

-2,250.00

2,250.00

2,250.00

-24.48

24.48

24.48

-1,700.00

1,700.00

1,700.00

-99.99

99.99

99.99

3:39 PM

12/10/18

Indiana Chapter of ASLA
Check Detail
January 1 through December 10, 2018

Original Amount

-148.88

148.88

148.88

-216.00

216.00

216.00

-10.34

10.34

10.34

-180.61

180.61

180.61

-21.00

21.00

21.00

-4,000.00

4,000.00

4,000.00

-200.00

200.00

200.00

-131.53

131.53

131.53

-124.00

124.00

124.00

3:39 PM

12/10/18

Indiana Chapter of ASLA
Check Detail
January 1 through December 10, 2018

Original Amount

-13.04

13.04

13.04

-357.95

357.95

357.95

-80.00

80.00

80.00

-1,020.00

1,020.00

1,020.00

-2,000.00

2,000.00

2,000.00

-164.35

164.35

164.35

-102.00

102.00

102.00

-1,029.75

1,029.75

1,029.75

-74.49

74.49

74.49

3:39 PM

12/10/18

Indiana Chapter of ASLA
Check Detail
January 1 through December 10, 2018

Original Amount

-86.04

86.04

86.04

-447.60

447.60

447.60

-249.00

249.00

249.00

-125.00

125.00

125.00

-103.43

103.43

103.43

-2,000.00

2,000.00

2,000.00

-245.95

245.95

245.95

-274.45

274.45

274.45

-1,401.36

1,401.36

1,401.36

3:39 PM

12/10/18

Indiana Chapter of ASLA
Check Detail
January 1 through December 10, 2018

Original Amount

-46.89

46.89

46.89

-4,005.00

4,005.00

4,005.00

-287.00

287.00

287.00

-58.44

58.44

58.44

-284.40

284.40

284.40

-345.55

345.55

345.55

-681.24

681.24

681.24

-186.02

186.02

186.02

0.00

0.00

3:39 PM

12/10/18

Indiana Chapter of ASLA
Check Detail
January 1 through December 10, 2018

Original Amount

-25.68

25.68

25.68

0.00

0.00

-21.00

21.00

21.00

-1.00

1.00

1.00

-379.90

379.90

379.90

-2,000.00

2,000.00

2,000.00

-177.95

177.95

177.95

-3,347.20

3,347.20

3,347.20

-12,114.47

12,114.47

12,114.47

3:39 PM

12/10/18

Indiana Chapter of ASLA
Check Detail
January 1 through December 10, 2018

Original Amount

-149.80

149.80

149.80

-500.00

500.00

500.00

-12.00

12.00

12.00

-57.12

57.12

57.12

-94.16

94.16

94.16

-210.00

210.00

210.00

-97.66

97.66

97.66

-779.13

779.13

779.13

0.00

0.00

3:39 PM

12/10/18

Indiana Chapter of ASLA
Check Detail
January 1 through December 10, 2018

Original Amount

-231.75

231.75

231.75

-247.50

247.50

247.50

-2,000.00

2,000.00

2,000.00

-500.00

500.00

500.00

-694.57

694.57

694.57

-613.67

613.67

613.67

-1,200.00

1,200.00

1,200.00

-53.32

53.32

53.32

-900.00

900.00

900.00

3:39 PM

12/10/18

Indiana Chapter of ASLA
Check Detail
January 1 through December 10, 2018

Original Amount

-900.00

900.00

900.00

-200.00

200.00

200.00

-645.22

452.18

193.04

645.22

-4,215.00

4,215.00

4,215.00

-1,994.60

1,994.60

1,994.60

-49.16

49.16

49.16

2019 INASLA Annual Operating Budget			
Chapter Business	2018 Expense	2019 Projected Expense	Notes
Reserve fund set aside	-\$900.00	-\$900.00	(5% of membership dues)
Scholarship fund set aside	-\$900.00	-\$900.00	(5% of membership dues)
Lobbyist	-\$24,000.00	-\$24,000.00	
PO Box	-\$102.00	-\$102.00	
Misc. Business expenses	-\$300.00	-\$300.00	
Meetings	-\$800.00	-\$800.00	Conference Phone Service
Subtotal	-\$27,002.00	-\$27,002.00	
Special Programs	2018 Expense	2019 Projected Expense	Notes
INASLA Executive Committee Annual Retreat	-\$500.00	-\$1,000.00	
Fellows Nominations	-\$1,700.00	-\$1,700.00	
Fellows Travel Cost	-\$498.00	-\$500.00	(Assume 3 Fellows \$166/night)
World Landscape Architecture Month	-\$140.00	-\$500.00	
Sponsorship Appreciation	-\$640.00	-\$1,000.00	Happy Hour
Public Awareness Summit Trip	-\$1,000.00	-\$1,000.00	(Travel to Mtg and Event Costs)
Government Affairs Campaign	-\$1,000.00	-\$1,000.00	(Travel to Advocacy Summit and misc advocacy costs)
Emerging Professionals Committee	-\$200.00	-\$500.00	Purdue Pizza Party
INASLA Annual Golf Outing	-\$4,400.00	-\$4,400.00	
INASLA Annual Meeting and Awards Program	-\$18,000.00	-\$18,000.00	
INASLA Holiday Party & Fellows Celebration	-\$2,500.00	-\$2,500.00	
Subtotal	-\$30,578.00	-\$32,100.00	
April Advocacy Trip Expenses	2018 Expense	2019 Projected Expense	Notes
Trustee Expense	-\$850.00	-\$850.00	
President Expense	-\$850.00	-\$850.00	
President Elect Expense	-\$850.00	-\$850.00	
Subtotal -\$2,694.00	-\$2,550.00	-\$2,550.00	
CPC and Trustee National Meeting Expenses	2018 Expense	2019 Projected Expense	Notes
Trustee Elect Expense	\$0.00	-\$850.00	Added for 2019 transition to new Trustee
Trustee Expense	-\$850.00	-\$850.00	
President Expense	-\$850.00	-\$850.00	
President Elect Expense	-\$850.00	-\$850.00	
Subtotal -\$2,694.00	-\$2,550.00	-\$2,550.00	
Community Service and Outside Program Support	2018 Expense	2019 Projected Expense	Notes
Outside event sponsorships	-\$1,000.00	-\$1,000.00	Includes students trip for Advocacy Day & other misc.
Subtotal	-\$1,000.00	-\$1,000.00	
WEB Communications	2018 Expense	2019 Projected Expense	Notes
Email	-\$50.00	-\$50.00	
Domain	-\$20.00	-\$20.00	
Google Account (Archives/Drive storage)	-\$99.99	-\$99.99	

Square Space Website Hosting	- \$216.00	- \$216.00	
Subtotal	- \$335.99	- \$385.99	
Chapter Income and Sponsorships	2018 Income	2019 Projected Income	Notes
Membership dues	\$12,000.00	\$14,000.00	(ASLA rebate)
Government Affairs: Grant	\$1,000.00	\$0.00	
Annual Golf Outing Sponsorship	\$4,800.00	\$5,000.00	(Includes sponsorship and member rate for event)
Annual Award Program revenue	\$3,350.00	\$2,500.00	(Assume 20 entries at \$125 each)
INASLA Annual Meeting and Awards Program Sponsorships	\$14,400.00	\$15,000.00	(20 sponsors at \$750 each)
INASLA Annual Meeting and Awards Program Attendance	\$19,000.00	\$12,500.00	(Assume 100 people at \$125 each)
Annual Chapter Sponsorship Goal	\$7,100.00	\$1,000.00	
Holiday Party	\$1,000.00	\$1,000.00	(Assume 4 sponsors at \$250 each)
Subtotal		\$51,000.00	
Expense	Assets	Actual	
Total Expenses	- \$65,587.99		
Total Income		\$51,000.00	
Total Budget		- \$14,587.99	
Chapter Checking Account Balance	as of 12/10/2018	\$61,296.18	
Chapter Savings Account Balance	as of 12/10/18	\$19,898.06	
Chapter Scholarship Savings Account Balance	as of 12/10/18	\$9,954.07	
Current Bank Account Balance		\$91,148.31	